



**ADAMS COUNTY**  
COVID-19 *Response & Recovery*

# COVID-19 GRANT APPLICATION

## **American Rescue Plan Act Funding**

Adams County is providing grants through the Adams County COVID-19 Grant Program to eligible nonprofit organizations, school districts, special districts, businesses, and nongovernmental organizations through an open, competitive grant application process. The grant program is funded by the American Rescue Plan Act (ARPA).

## **Eligibility Requirements**

FUNDS REQUESTED MUST BE USED IN RESPONSE TO COVID-19 ITSELF OR THE HARMFUL CONSEQUENCES OF THE ECONOMIC DISRUPTIONS RESULTING FROM OR EXACERBATED BY THE COVID-19 PUBLIC HEALTH EMERGENCY.

## **To apply, organizations serving Adams County residents must meet these requirements:**

- Must be in good standing concerning state and local taxes, any appropriate professional licensing and/or program (state and federal), and must be in compliance with any appropriate and applicable local codes and ordinances
- Must be in good standing with the Colorado Secretary of State
- Must have endured negative economic impact due to the COVID-19 public health emergency
- Must report any other governmental, private or charitable assistance received that supplanted any losses or offset revenue
- Any national, state, or local elected office holders with business interest will not be eligible

## **Who should Apply?**

Organizations addressing COVID-19 pandemic impacts in Adams County:

- Nonprofit organizations
- School districts
- Special districts
- Businesses
- Nongovernmental organizations

## **When to Apply**

- November 1, 2021 — Application period opens
- December 15, 2021 — Applications due
- Early 2022 — Grants awarded

## **How to Apply**

Complete a grant application online at [adamscountycovid19.org/grantapplication](https://adamscountycovid19.org/grantapplication) or complete this form and return it to [cmmartinez@adcogov.org](mailto:cmmartinez@adcogov.org).

Submission of a grant application is not a guarantee of funding. Adams County will announce grant awards on its website after grant recipients have been notified. Grant awards are at the sole discretion of Adams County.

For questions about the program or application process, please contact Crestina M. Martinez at [cmmartinez@adcogov.org](mailto:cmmartinez@adcogov.org).

## **Adams County Mission**

To responsibly serve the Adams County community with integrity and innovation.

## **Adams County Vision**

Adams County is the most innovative and inclusive county in America for all families and businesses.

## **Adams County Goals**

### **Education and Economic Vitality**

Adams County supports economic prosperity by attracting new businesses, retaining existing businesses, and supporting the growth and development of small businesses. We do that by creating programs that facilitate a highly skilled and well-educated workforce; support a positive image and brand for Adams County, and foster a viable economic environment for our business community.

### **High Performing, Fiscally Sustainable Government**

A high performing government knows and delivers what its residents want, is customer centric, has an innovative culture, and uses the best technology. We consider the sustainability of our services and service delivery in all areas of government operations. We have the right people in the right jobs and align our resources with our priorities. We implement best practices and empower our people with collaboration, adaptability, and teamwork.

### **Quality of Life**

Our residents feel safe and protected within their neighborhoods. Our communities are visually attractive and have outstanding park, recreational, open space, and cultural amenities. Our residents are actively engaged in their community. Sustainability of development and natural resource preservation are an integral part of our growth and redevelopment.

### **Safe, Reliable Infrastructure**

Adams County provides an appropriate, sustainable, public infrastructure that supports the quality of life of our residents and employees, meets the needs of our businesses and supports economic development, and is maintained at the level of service our residents and employees need.

### **Community Enrichment**

Adams County provides a human service network that protects the vulnerable in our community. We improve lives through integral community partnerships.

## Adams County COVID-19 Grant Program Application

Organization Name: \_\_\_\_\_

Contact First Name: \_\_\_\_\_

Contact Last Name: \_\_\_\_\_

Contact Title: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Is your organization a nonprofit?

Yes

No

If yes, what is your tax-exempt number? \_\_\_\_\_

What is the demographic composition of your governing board and staff? (Women; Black, Indigenous, Person of Color (BIPOC); etc.) \_\_\_\_\_

Is your organization a business?  Yes  No

If yes, check all that apply:

Woman-owned

Black, Indigenous, Person of Color (BIPOC)-owned

LGBTQ+-owned

Veteran-owned

Individual with a disability-owned

Employer Identification Number (EIN): \_\_\_\_\_

Are you registered with SAM (System for Award Management) at SAM.gov?  Yes  No

If yes, provide your Data Universal Numbering System (DUNS) number: \_\_\_\_\_

### Project/Program Information

Does the proposed project/program serve Adams County residents?

Yes

No – if no, you are ineligible to apply for these funds

Does the proposed project/program address a need or negative impact created by COVID-19?

- Yes
- No – if no, you are ineligible to apply for these funds

Which of the following federal priorities does your project/program address? (Select all that apply):

**1 Public Health**

- 1.1 COVID-19 Vaccination
- 1.2 COVID-19 Testing
- 1.3 COVID-19 Contact Tracing
- 1.4 Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)
- 1.5 Personal Protective Equipment
- 1.6 Medical Expenses (including Alternative Care Facilities)
- 1.7 Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 emergency
- 1.8 Other COVID-19 Expenses (including Communications, Enforcement, Isolation/Quarantine)
- 1.9 Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19
- 1.10 Mental Health Services
- 1.11 Substance Use Services
- 1.12 Other Public Health Services

**2 Negative Economic Impacts**

- 2.1 Household Assistance: Food Programs
- 2.2 Household Assistance: Rent, Mortgage, and Utility Aid
- 2.3 Household Assistance: Cash Transfers
- 2.4 Household Assistance: Internet Access Programs
- 2.5 Household Assistance: Eviction Prevention
- 2.6 Unemployment Benefits or Cash Assistance to Unemployed Workers

- 2.7 Job Training Assistance (e.g. Sectoral Job-Training, Subsidized Employment, Employment Supports/Incentives)
- 2.8 Contributions to UI Trust Funds
- 2.9 Small Business Economic Assistance (General)
- 2.10 Aid to Nonprofit Organizations
- 2.11 Aid to Tourism, Travel, or Hospitality
- 2.12 Aid to Other Impacted Industries
- 2.13 Other Economic Support
- 2.14 Rehiring Public Sector Staff

### **3 Services to Disproportionately Impacted Communities**

- 3.1 Education Assistance: Early Learning
- 3.2 Education Assistance: Aid to High-Poverty Districts
- 3.3 Education Assistance: Academic Services
- 3.4 Education Assistance: Social, Emotional, and Mental Health Services
- 3.5 Education Assistance: Other
- 3.6 Healthy Childhood Environments: Childcare
- 3.7 Healthy Childhood Environments: Home Visiting
- 3.8 Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System
- 3.9 Healthy Childhood Environments: Other
- 3.10 Housing Support: Affordable Housing
- 3.11 Housing Support: Services for Unhoused Persons
- 3.12 Housing Support: Other Assistance
- 3.13 Social Determinants of Health: Other
- 3.14 Social Determinants of Health: Community Health Workers or Benefits Navigators
- 3.15 Social Determinants of Health: Lead Remediation
- 3.16 Social Determinants of Health: Community Violence Interventions

#### **4 Premium Pay**

- 4.1 Public Sector Employees
- 4.2 Private Sector: Grants to Other Employers

#### **5 Infrastructure**

- 5.1 Clean Water: Centralized Wastewater Treatment
- 5.2 Clean Water: Centralized Wastewater Collection and Conveyance
- 5.3 Clean Water: Decentralized Wastewater
- 5.4 Clean Water: Combined Sewer Overflows
- 5.5 Clean Water: Other Sewer Infrastructure
- 5.6 Clean Water: Stormwater
- 5.7 Clean Water: Energy Conservation
- 5.8 Clean Water: Water Conservation
- 5.9 Clean Water: Nonpoint Source
- 5.10 Drinking Water: Treatment
- 5.11 Drinking Water: Transmission & Distribution
- 5.12 Drinking Water: Transmission & Distribution: Lead Remediation
- 5.13 Drinking Water: Source
- 5.14 Drinking Water: Storage
- 5.15 Drinking Water: Other Water Infrastructure
- 5.16 Broadband: "Last Mile" Projects

#### **6 Revenue Replacement**

- 6.1 Provision of Government Services

#### **7 Administrative**

- 7.1 Administrative Expenses
- 7.2 Evaluation and Data Analysis
- 7.3 Transfers to Other Units of Government
- 7.4 Transfers to Non-entitlement Units (States and Territories Only)

Select the county priority areas that your project/program will address (select all that apply):

- Homelessness Prevention & Affordable Housing
- Veterans
- Older Adults
- Undocumented Residents
- Healthcare & Vaccinations
- Workforce Development & Job Training
- Broadband
- Technical Assistance for Businesses
- Transportation Services & Access
- Children, Youth & Families

Select the governor's priority areas that your project/program will address (select all that apply):

- Behavioral Health/Mental Health
- Affordable Housing
- Economic Recovery & Relief
- Workforce Development/Higher Education

Project/Program Title \_\_\_\_\_

Please provide an overview of your project/program, telling us how it supports COVID-19 recovery, aligns with the county's priority areas, and serves Adams County. Specifically identify the need(s) or negative impact(s) of COVID-19 being addressed by the proposed program, service, or other intervention. (500 word limit)

This project/program is (select one):

- New
- Ongoing

What is the long-term sustainability strategy?

Is the project/program evidence-based?

- Yes
- No

Please describe any demonstrated loss of revenue due to COVID-19:

If your project/program has known start and/or completion dates please provide them here:

Project/Program start date: \_\_\_\_\_

Project/Program end date (must be complete by December 2024): \_\_\_\_\_

### **Financial Information**

Please use the included budget template to submit your project/program budget. An Excel version of the budget template can be found at [adamscountycovid19.org/grants](https://adamscountycovid19.org/grants).

Have you received funding from Adams County in the past three years, (e.g. Adams County Foundation, Community Services Block Grant (CSBG), sponsorships, etc.)? If yes, please submit included form with application available can be found at [adamscountycovid19.org/grants](https://adamscountycovid19.org/grants).

- Yes
- No



Does your organization have experience managing grant funds?

Yes

No

What financial oversight will be in place to manage grant funds, if awarded?

**Equity**

Please describe what specific inequities this work will address. (200 word limit)

Please describe the people that your organization seeks to serve. Include socioeconomic information, as well as demographic or any other information you think is important. (200 word limit)

Please share with us any other information you use (e.g. needs assessments, census data, community conversations, etc.) to help you understand the context, needs, or perspectives of the people and communities you plan to serve. (200 word limit)

How does your organization engage with the community it serves?

How did feedback and input from the community you plan to serve contribute to this proposed work?

**Resources and Key Partners**

Why is your organization the one to respond to this issue/challenge? Please discuss past experiences, partnerships, cultural responsiveness, and community engagement.

What, if any, partners are you working with on this issue/challenge?

**Capacity & Sustainability**

Please provide the organization’s current annual operating budget – last three years of financial statements.

Please provide the organization’s most current financial statements – interim income statement and balance sheet through the most recently closed month through end of current year.

**PROJECT BUDGET**

Source of Funds	Date Secured	AdCo C-19 Funds	Applicant Funds	Partner Funds	Total Funding
<b>CASH</b>					
Adams County COVID-19 Grant	Feb-22	\$45,000.00			\$45,000.00
Business	Nov-21		\$5,000.00		\$5,000.00
					\$0.00
					\$0.00
<b>IN-KIND</b>					
Business	Nov-21		\$3,000.00		\$3,000.00
					\$0.00
					\$0.00
					\$0.00
<b>TOTAL SOURCE OF FUNDS</b>		<b>\$45,000.00</b>	<b>\$8,000.00</b>	<b>\$0.00</b>	<b>\$53,000.00</b>

Use of Cash Funds	# of Units	Cost Per Unit	AdCo C-19 Funds	Applicant Funds	Cumulative Partner Funds	Total Funding
<b>CASH</b>						
Premium Pay						
10 FTEs	10.00	\$2,000.00	\$20,000.00			\$20,000.00
<b>PPE</b>						
TBD						
Masks	50.00	\$10.00	\$500.00			\$500.00
Gloves	30.00	\$100.00	\$3,000.00			\$3,000.00
<b>Outdoor Seating</b>						
TBD						
Outdoor heaters	10.00	\$300.00	\$3,000.00			\$3,000.00
<b>Patio Expansion</b>						
Patios	1.00	\$20,000.00	\$17,000.00			\$17,000.00
Shade structure	2.00	\$6,500.00	\$6,500.00			\$6,500.00
<b>USE OF FUNDS - CASH SUBTOTAL</b>			<b>\$50,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$50,000.00</b>

Use of In-Kind Funds	# of Units / Hours / Acres	Cost Per Unit / Hour / Acre	AdCo C-19 Funds	Applicant Funds	Cumulative Partner Funds	Total Funding
<b>IN-KIND</b>						
Site Preparation						
Ground Preparation	150.00	\$20.00			\$3,000.00	\$3,000.00
<b>USE OF FUNDS - IN-KIND SUBTOTAL</b>				<b>\$0.00</b>	<b>\$3,000.00</b>	<b>\$3,000.00</b>

<b>TOTAL PROJECT COST</b>	<b>\$50,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,000.00</b>	<b>\$53,000.00</b>
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Remember: the Total Project Cost row must equal the Total Source of Funds row

**SAMPLE**

# PROJECT BUDGET

Source of Funds	Date Secured	AdCo C-19 Funds	Applicant Funds	Partner Funds	Total Funding
<b>CASH</b>					
Adams County COVID-19 Grant (AdCo C-19)					\$0.00
[Applicant]					\$0.00
[Partner Source]					\$0.00
[Partner Source]					\$0.00
<b>IN-KIND</b>					
[Applicant]					\$0.00
[Partner Source]					\$0.00
[Partner Source]					\$0.00
<b>TOTAL SOURCE OF FUNDS</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Category	Use of Cash Funds	# of Units	Cost Per Unit	AdCo C-19 Funds	Applicant Funds	Cumulative Partner Funds	Total Funding
<b>CASH</b>							
Category							
<i>vendor/service provider</i>							\$0.00
Category							
<i>vendor/service provider</i>							\$0.00
Category							
<i>vendor/service provider</i>							\$0.00
Category							
<i>vendor/service provider</i>							\$0.00
Category							
<i>vendor/service provider</i>							\$0.00
<b>USE OF FUNDS - CASH SUBTOTAL</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Category	Use of In-Kind Funds	# of Units	Cost Per Unit	AdCo C-19 Funds	Applicant Funds	Cumulative Partner Funds	Total Funding
<b>IN-KIND</b>							
Category							
<i>vendor/service provider</i>							\$0.00
Category							
<i>vendor/service provider</i>							\$0.00
Category							
<i>vendor/service provider</i>							\$0.00
Category							
<i>vendor/service provider</i>							\$0.00
Category							
<i>vendor/service provider</i>							\$0.00
<b>USE OF FUNDS - IN-KIND SUBTOTAL</b>					<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

<b>TOTAL PROJECT COST</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Remember: the Total Project Cost row must equal the Total Source of Funds row</b>							

**FUNDS RECEIVED FROM ADAMS COUNTY**

Expenditures	Use of Funds	AdCO Source of Funds, if known (GF, CDBG, CSBG, HS, CARES, etc.)	Date Secured	AdCo Funds	Applicant Funds	Cumulative Partner Funds	Total Funding
<b>Events</b>							
2019 Gala	Premier Sponsor	General Fund	Feb-19	\$10,000.00	\$10,000.00	\$100,000.00	\$120,000.00
<b>COVID-19</b>							
PPE	Purchase PPE for staff	CARES Act	Jun-20	\$1,000.00			\$1,000.00
				<b>\$11,000.00</b>	<b>\$10,000.00</b>	<b>\$100,000.00</b>	<b>\$121,000.00</b>

**SAMPLE**

**FUNDS RECEIVED FROM ADAMS COUNTY**

Expenditures	Use of Funds	AdCO Source of Funds, if known (GF, CSBG, HS, etc.)	Date Secured	AdCo Funds	Applicant Funds	Cumulative Partner Funds	Total Funding
<b>Category</b> <i>activity</i>			Dec-20				\$0.00
<b>Category</b> <i>activity</i>							\$0.00
<b>Category</b> <i>activity</i>							\$0.00
<b>Category</b> <i>activity</i>							\$0.00
<b>Category</b> <i>activity</i>							\$0.00
<b>Category</b> <i>activity</i>							\$0.00
<b>Category</b> <i>activity</i>							\$0.00
<b>Category</b> <i>activity</i>							\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00